

Frog Truck Escort Registration Form

By completing this form you are applying to register for a training course offered by Frog Truck Escort. You are also confirming that you have read and understand the cancellation policy below.

Date of Class: _____ Class Title: _____

Name of Participant (s) (Please Print or Type)

1. Name: _____ DL# or SS#: _____

2. Name: _____ DL# or SS#: _____

Organization: _____ Contact Person: _____

Contact Email Address: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Fax: _____

\$ Amount: _____ Check Enclosed: _____ P.O. #: _____

Credit Card Information: _____

Visa _ MasterCard _ American Express _ Discover _ \$ Amount: _____

Card Number: _____ Exp. Date: _____ V-Code:* _____

Authorized Signature: _____

***VISA/MasterCard: The "V-Code" is on the back of your card in the white signature strip.**

It is a 3-digit extension. It is usually following

The last 4 digits of your credit card, however, it can be on its own.

***American Express: The "V-Code" is a 4-digit number on the front of the card, located on the right above the card number.**

***Discover: No "V-Code" is being required at this time.**

Registration/Payment/Cancellation & Rescheduling Policy

1. Registration: Registration requests may be by mail, fax or e-mail.

2. Payment: Payment must be received in our office before registration is confirmed. Payment may be by credit card, purchase order, money order or check. Once payment is received, a confirmation letter will be sent.

3. Cancellation/Rescheduling: All Cancellations and Rescheduling must be by letter, fax or e-mail, (phone calls are not sufficient notification). You will be notified when your cancellation has been received. More than six (6) business days notice: a \$25 administration fee will be applied toward all cancellation refunds. A \$25 administration fee in addition to the class fee will be charged for rescheduling a class. Less than six (6) business days notice: No refund or credit will be issued for cancellations, rescheduling or "no shows".

Please Initial: _____

It is your responsibility to follow up with us to verify we have received all of your paperwork, provided you do not hear from us.

Return To:

Frog Truck Escort 5782 Tom Ridge Dr 4 Shreveport, La 71107

Phone: 318-469-3748 or 318-393-6118 Fax: 888-285-7276

www.louisianafrog.com or Email: fredkaren@louisianafrog.com

Signature: _____ Printed Name: _____ Date: _____